



Position: Retail Service Associate

General Summary:

The Retail Service Associate (RSA) is a full-time position that requires an understanding of your role and has the maturity, responsibility, integrity, and professionalism to match. You will be the front lines of leading efforts to define, deploy, sale and support PMT's services, products, and most importantly our customers. You will provide support and troubleshoot customers' complications with services and products utilizing the necessary tools and information to succeed. Success in this role is dependent on the ability to combine deep organization and problem-solving expertise with interpersonal and communication skills to establish yourself as a sales associate within the company.

Essential Job Functions:

- Make sales contacts, research customer needs and develop applications, products, and service solutions
- Researches and cultivates potential customers make regular sales calls to develop relationships and follow up on leads
- Maintains an up-to-date understanding of industry trends and products through training and self-development
- Exceeds customer expectations and resolves and troubleshoots issues with products and services
- Generates various tracking and documentation for reporting and accountability purposes
- Supports the Company by proactively promoting it within the community and other PR events
- Participates in various leadership, team leader roles such as marketing, services, and product development, cross training, and testing of products and services
- Other duties as assigned to meet the Company's needs
- Ability to know how to utilize, program cell phone, Internet and other system and office equipment skills
- Selling products and services using solid arguments to prospective customers and performing cost-benefit analyses of existing and potential customers
- A flexible schedule and periodical ability to travel for training opportunities

Education and Experience:

- High School Diploma or GED
- Bilingual is a plus
- Sales experience is a plus

- Exceptional interpersonal skills to handle sensitive and confidential situations
- The ideal candidate for this position would be a team player, personable, positive, professional, upbeat, and energetic, takes initiative, uses tact, and diplomacy
- Work requires continual and extensive attention to detail
- Must be able to work in a fast-paced environment with demonstrated ability to juggle multiple competing tasks and demands
- Resourceful, roll up the sleeves attitude
- The model candidate must have the initiative to resolve problems, seek answers independently, and enthusiastically persist until goals are achieved
- A passion for assisting and making customers happy is a must
- Working knowledge of Microsoft Office applications (to include but not limited to Word and Excel), CRM software, and an ability to navigate various software packages
- Strong office and phone etiquette
- Retail Sales experience / Cash handling/ability to count back change is a must
- Basic math skills

Location:

- A floating position between our Rupert and Burley Business offices

How to Apply:

Apply at:

Personnel Plus
735 Overland Ave.
Burley, ID 83318
<https://personnelplusinc.com/>

Closing Date:

When a suitable candidate is found.

PMT is an Equal Opportunity Employer; all qualified candidates are encouraged to apply. We offer competitive compensation and an outstanding benefits package including health, dental, vision, accident and life insurance, 401(k) with company match, flexible spending accounts, tuition reimbursement, paid training, and much more! PMT is an Equal Opportunity Employer and Drug-Free Workforce.